

COST ALLOCATION AGREEMENT
STATE AND LOCAL GOVERNMENTS

EIN # 1710397783A1
DEPT/AGENCY:
State of Arkansas
Department of Finance & Administration
P.O. Box 3278
Little Rock, Arkansas 72203

DATE: June 21, 2005
FILING REF: The preceding
Agreement was dated
September 28, 2004

SECTION I: ALLOCATED COSTS

The central service costs listed in Exhibit A, attached, are approved on a Fixed basis and may be included as part of the costs of the State/local departments and agencies indicated during the fiscal year ending June 30, 2005 for further allocation to Federal grants, contracts, and other agreements performed at those departments and agencies.

SECTION II: BILLED COSTS

In addition to Section I, which provides for services furnished but not billed, the services listed below are furnished and billed to departments and agencies:

1. Telecommunications and Data Processing
2. State Employees Insurance
3. Workers' Compensation Benefits
4. Unemployment Benefits
5. Retirement
6. Legislative Audit
7. Building Services - Building Use Charges and Maintenance
8. Quick Copy

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SECTION III:
CONDITIONS

The amounts approved in Section I and the billings for the services listed in Section II are subject to the following conditions:

A. **LIMITATIONS:** (1) Charges resulting from this Agreement are subject to any statutory or administrative limitations and apply to a given grant, contract, or other agreement only to the extent that funds are available. (2) Such charges represent costs incurred by the State/locality which are legal obligations of the State/locality and are allowable under OMB Circular A-87. (3) The same costs that are treated as indirect costs are not claimed as direct costs. (4) Similar type of costs are accorded consistent accounting treatment. (5) The information provided by the State/locality which was used to establish this Agreement is not later found to be materially incomplete or inaccurate.

B. **ACCOUNTING CHANGES:** This Agreement is based on the accounting system purported by the State/locality to be in effect during the Agreement period. Changes to the method of accounting for costs which affect the amount of reimbursement resulting from the use of this Agreement require prior approval of the authorized representative of the Cognizant Agency. Such changes include, but are not limited to, changes in the charging of a particular type of cost from an allocated cost to a billed cost. Failure to obtain such approval may result in cost disallowances.

C. **FIXED AMOUNTS:** If fixed amounts are approved in Section I of this Agreement, they are based on an estimate of the costs for the period covered by the Agreement. When the actual costs for this period are determined, adjustments will be made to the amounts of a future year to compensate for the difference between the costs used to establish the fixed amounts and actual costs.

D. **BILLED COSTS:** Charges for the services listed in Section II will be billed in accordance with rates established by the State/locality. These rates will be based on the estimated costs of providing the services. Adjustments for variances between billed costs and the actual allowable costs of providing the services, as defined by OMB Circular A-87, will be made in accordance with procedures agreed to between the State/locality and the Cognizant Agency.

E. **USE BY OTHER FEDERAL AGENCIES:** This Agreement was executed in accordance with the authority in OMB Circular A-87, and should be applied to grants, contracts and other agreements covered by this Circular, subject to any limitations in Paragraph A above. The State/locality may provide copies of this Agreement to other Federal Agencies to give them early notification of the Agreement.

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F. SPECIAL REMARKS:

Equipment Definition - Equipment means an article of nonexpendable, tangible personal property having a useful life of more than one year and an acquisition cost of \$2,500 or more per unit.

This agreement is issued with the understanding that the revenue in excess of cost issues for the Department of Information Services internal service fund for data processing and telecommunications have not been resolved for fiscal years ending June 30, 1997 through June 30, 2004.

Total cost for AASIS implementation, currently agreed to be amortized in the Section I SWCAP for the five year period beginning with fiscal year ending (FYE) June 30, 2004 is \$42,605,626. One fifth (\$8,521,126) is to be allocated in each of the five years beginning with FYE June 30, 2004. The Division of Cost Allocation needs additional documentation for \$9,178,321 of costs proposed for amortization to determine if these costs are allocable. The State of Arkansas will provide additional information necessary to determine if they are allocable. Any costs which are determined to be allocable will be amortized in Section I beginning in the state fiscal year for which the next SWCAP agreement is issued.

ACCEPTANCE

BY THE DEPT/AGENCY:
State of Arkansas

(DEPT/AGENCY)

(SIGNATURE)

(NAME)

(TITLE)

(DATE)

BY THE COGNIZANT AGENCY ON
BEHALF OF THE FEDERAL GOVERNMENT:

DEPARTMENT OF HEALTH AND HUMAN SERVICES
(DEPT/AGENCY)

(SIGNATURE)

Henry Williams
(NAME)

Director, Division of Cost Allocation
(TITLE)

June 21, 2005
(DATE)⁰³⁴⁴

Terry D. Hill
HHS REPRESENTATIVE
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