

COST ALLOCATION AGREEMENT
STATE AND LOCAL GOVERNMENTS

EIN # 1316402047A1

DATE: May 24, 2012

DEPT/AGENCY:

State of Ohio

Office of Budget and Management
30 East Broad Street
Columbus, Ohio 43215-3457

FILING REF: The preceding
Agreement was dated
March 1, 2011

SECTION I: ALLOCATED COSTS

The central service costs listed in Exhibit A, attached, are approved on a Fixed basis and may be included as part of the costs of the State/local departments and agencies indicated during the fiscal year ended June 30, 2012 for further allocation to Federal grants, contracts, and other agreements performed at those departments and agencies.

SECTION II: BILLED COSTS

In addition to Section I, which provides for services furnished but not billed, the services listed below are furnished and billed to departments and agencies:

1. DAS ASD 1120 Director's Office
2. DAS ASD 4P30 MIS Services
3. DAS GSD 1170 State Purchasing/Real Estate Leasing
4. DAS GSD 1220 Fleet Management/Statewide/Vehicle Rental/Leasing
5. DAS OCB 1280 Collective Bargaining
6. DAS GSD 1300 Prop., Casualty, & Bonding/Vehicle Liability
7. DAS GSD 1320 Facilities Management
8. DAS EOD 1880 Affirmative Action/EEO Compliance
9. DAS GSD 2100 Office of State Printing/Mainframe/Fullfillment/Copy Ctr
10. DAS GSD 4270 Investment Recovery
11. DAS GSD 5C30 Skilled Trades
12. DAS HRD 5D70 Workforce Development
13. DAS HRD 5L70 Professional Development/Tuition
14. DAS HRD 1250 Personnel Svcs. (P/R & Ben.)
15. DAS OIT multi Computer Services/Telecomm.
16. OBM OBM 1050 State Accounting & Budget
17. DAS HRD 5V60 Employee Educational Dev.
18. DOH EAP 6830 Employee Assistance Program
19. DAS PAY 8060 Accrued Leave (Sick & Term.)
20. DAS PAY 8070 Disability Insurance
21. DAS PAY 8080 Health Insurance
22. DAS PAY 8100 Life Insurance Benefit
23. DAS PAY 8110 Parental Leave Benefit
24. BWC Worker's Compensation
25. Employee Retirement System
26. AUD AUD multi Auditor of State
27. DAS OIT 5EB0 OAKS Modules (Annual Operating Expenses)
28. ARRA - Office of Budget and Management - Reporting and Reconciliation
29. ARRA - Office of Budget and Management - Internal Audit Program
30. ARRA - Department of Administrative Services - Recover Ohio Sites
31. ARRA - Inspector General - Program Investigations

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SECTION III: CONDITIONS

The amounts approved in Section I and the billings for the services listed in Section II are subject to the following conditions:

A. **LIMITATIONS:** (1) Charges resulting from this Agreement are subject to any statutory or administrative limitations and apply to a given grant, contract, or other agreement only to the extent that funds are available. (2) Such charges represent costs incurred by the State/locality which are legal obligations of the State/locality and are allowable under OMB Circular A-87. (3) The same costs that are treated as indirect costs are not claimed as direct costs. (4) Similar type of costs are accorded consistent accounting treatment. (5) The information provided by the State/locality which was used to establish this Agreement is not later found to be materially incomplete or inaccurate.

B. **ACCOUNTING CHANGES:** This Agreement is based on the accounting system purported by the State/locality to be in effect during the Agreement period. Changes to the method of accounting for costs which affect the amount of reimbursement resulting from the use of this Agreement require prior approval of the authorized representative of the Cognizant Agency. Such changes include, but are not limited to, changes in the charging of a particular type of cost from an allocated cost to a billed cost. Failure to obtain such approval may result in cost disallowances.

C. **FIXED AMOUNTS:** If fixed amounts are approved in Section I of this Agreement, they are based on an estimate of the costs for the period covered by the Agreement. When the actual costs for this period are determined, adjustments will be made to the amounts of a future year to compensate for the difference between the costs used to establish the fixed amounts and actual costs.

D. **BILLED COSTS:** Charges for the services listed in Section II will be billed in accordance with rates established by the State/locality. These rates will be based on the estimated costs of providing the services. Adjustments for variances between billed costs and the actual allowable costs of providing the services, as defined by OMB Circular A-87, will be made in accordance with procedures agreed to between the State/locality and the Cognizant Agency.

E. **USE BY OTHER FEDERAL AGENCIES:** This Agreement was executed in accordance with the authority in OMB Circular A-87, and should be applied to grants, contracts and other agreements covered by this Circular, subject to any limitations in Paragraph A above. The State/locality may provide copies of this Agreement to other Federal Agencies to give them early notification of the Agreement.

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F. SPECIAL REMARKS:

Equipment Definition - Equipment means an article of nonexpendable, tangible personal property having a useful life of more than one year and an acquisition cost of \$5,000.00 or more per unit.

Costs of Ohio Administrative Knowledge System (OAKS), Ohio Shared Services (Non-OAKS), and Ohio Shared Services (OAKS) system implementation occurring in Fiscal Years Ending June 30, 2006 – June 30, 2010 will be amortized/depreciated as Section I Exhibit A costs in the fiscal years listed in Exhibit B, without carry-forward adjustments.

ACCEPTANCE:

BY THE DEPT/AGENCY:

State of Ohio

Office of Budget & Management

(DEPT/AGENCY)

(SIGNATURE)

(NAME)

(TITLE)

(DATE)

BY THE COGNIZANT AGENCY ON
BEHALF OF THE FEDERAL GOVERNMENT:
DEPARTMENT OF HEALTH AND HUMAN
SERVICES



(SIGNATURE)

Arif Karim

(NAME)

Director, Division of Cost Allocation

(TITLE)

May 24, 2012

(DATE) Org#5386

Terry Hill

HHS Representative

(214)767-3263

Telephone