COST ALLOCATION AGREEMENT
STATE AND LOCAL GOVERNMENTS

STATE OF OREGON
SALEM, OR

DATE: September 27, 2002
FILING REF.: The preceding agreement was dated: 04/30/02 G19216

SECTION I: ALLOCATED COSTS

No costs of this nature have been requested by the State of Oregon for its fiscal year ending June 30, 2003.

SECTION II: BILLED COSTS

Listed below are the approved central services that are furnished and billed to State agencies/departments.

A. Dept. of Administration Services
01 State Controller's Division
02 State Motor Pool
03 Computer Center
04 System Development
05 Telecommunications
06 Printing
07 Rental Of State Owned Buildings
08 Workers Compensation Insurance
09 Commercial Insurance
10 Property Insurance
11 Tort Liability
12 Central Purchasing
13 Landscape Maintenance
14 Mail Service
15 Property, Construction, and Project Management
16 State Surplus Property
17 Federal Surplus Property
18 Human Resources Services Div.
19 Budgeting Services
20 Public Employees Benefits Board
21 Director's Office

B. Department of Justice
Legal Services

C. Secretary of State, Audits Div.
Audit Services

D. Secretary of State, Archives Div.
Records Storage

E. State Treasury
Banking Services

F. Department of Forestry
Equipment Pools

G. Department of Revenue
Collection Activities

H. Employment Relations Board
Mediation Services

I. Capitol Planning Commission
Planning and Review

J. Department of Consumer and Business Services - Office of Minority, Women, & Emerging Businesses
Consulting & Advisory

K. Public Employee's Retirement System

L. Fringe Benefits
01 Health Insurance
02 Dental Insurance
03 Life Insurance
04 Employee Assistance Program
05 Unemployment Compensation

Direct charges for the fiscal years ending June 30, 2003 from the above centers will be billed in accordance with rates established by the State and recorded on the books of the operating agency responsible for providing the services.

STATE/LOCALITY: State of Oregon

AGREEMENT DATE: September 27, 2002

SECTION III: CONDITIONS

The amounts approved in Section I and the billings for the services listed in Section II are subject to the following conditions:

A. LIMITATIONS: (1) Charges resulting from this Agreement are subject to any statutory or administrative limitations and apply to a given grant, contract or other agreement only to the extent that funds are available. (2) Such charges represent costs incurred by the State/locality which are legal obligations of the State/locality and are allowable under OMB Circular A-87. (3) The same costs that are treated as indirect costs are not claimed as direct costs. (4) Similar types of costs are accorded consistent accounting treatment. (5) The information provided by the State/locality which was used to establish this Agreement is not later found to be materially incomplete or inaccurate.

B. ACCOUNTING CHANGES: This Agreement is based on the accounting system purported by the State/locality to be in effect during the Agreement period. Changes to the method of accounting for costs which affect the amount of reimbursement resulting from use of this Agreement require prior approval of the authorized representative of the Cognizant Agency. Such changes include, but are not limited to, changes in the charging of a particular type of cost from allocated cost to a billed cost. Failure to obtain approval may result in cost disallowances.

C. FIXED AMOUNTS: If fixed amounts are approved in Section I of this Agreement, they are based on an estimate of the costs for the period covered by the Agreement. When the actual costs for this period are determined, adjustments will be made to the amounts of a future year to compensate for the difference between the costs used to establish the fixed amounts and actual costs.

D. BILLED COSTS: Charges for the services listed in Section II will be billed in accordance with rates established by the State/locality. These rates will be based on the estimated costs of providing the services. Adjustments for variances between billed costs and the actual allowable costs of providing the services, as defined by OMB Circular A-87, will be made in accordance with procedures agreed to between the State/locality and the Cognizant Agency.

E. USE BY OTHER FEDERAL AGENCIES: This Agreement was executed in accordance with the authority in OMB Circular A-87, and should be applied to grants, contracts and other agreements covered by that Circular, subject to any limitations in Paragraph A above. The State/locality may provide copies of the Agreement to other Federal Agencies to give them early notification of the Agreement.

BY THE STATE/LOCALITY	BY THE COGNIZANT AGENCY ON BEHALF OF THE FEDERAL GOVERNMENT
State of Oregon	DEPARTMENT OF HEALTH AND HUMAN SERVICES
(STATE/LOCALITY)	(AGENCY)
(SIGNATURE)	(SIGNATURE)
	David S. Low
(NAME)	(NAME)
	Director, Division of Cost Allocation
(TITLE)	(TITLE)
	September 27, 2002
(DATE)	(DATE)
	HHS Representative Janet H. Turner
	Telephone (415) 437-7820